

Branch Brochure Grant Application

Branch Name

Contact Person for Grant Application

Telephone Number

Email

Number of Branch Members

INTENDED USES OF BRANCH BROCHURE:

- To provide information for current members, new members, and potential branch members at a variety of venues. Check those that apply:
Teachers' Convention
Area Conferences (Steppin' Out, Second Wind, etc.)
Retirement Celebrations
ARTA Retirement Information Sessions
ATA Locals
Other (please specify)
- To share information with other branches.

APPLICATION EVALUATION CRITERIA	Yes	No
ARTA-specific portion of the template is included on the brochure.		
ARTA assistance with brochure printing costs has been acknowledged.		
A copy of the branch brochure is included.		
Receipt or estimate for printing costs is included.		
The intended use of the branch brochure is outlined.		
Branch contact information is included in the brochure.		

BUDGET	ACTUAL
Estimated Printing Cost (or Receipt of Actual Printing Cost)	
Amount received from ARTA	

Applicant's Signature

Date

Branch President's Signature

Date

OFFICE USE ONLY

Committee

Code

Chair

Chair email