

ARTA GRANTS

Branch Brochure Grant (BBG)

Grant Sponsor: Communications Committee

PURPOSE

To assist branches with the cost of production of a brochure that will provide key information to prospective branch members.

CRITERIA

The branch brochure must be in print form and contain information about the branch and its activities, including contact information. The brochure must clearly acknowledge ARTA and the assistance received in producing the brochure. A mock-up is to be included with the application for the grant, as well as a budget for production costs. The intended use of the brochure must also be outlined.

ARTA has produced a basic brochure template to assist branches with their planning. Branches may use the template as is, or use any part of it in producing their own brochure. Use of the ARTA-specific portion of the template is a requirement for the grant.

INTENDED AUDIENCE FOR BROCHURE

Includes current and potential ARTA members (regular and affiliate), active teachers who are nearing retirement and active teachers within the general branch catchment area.

FUNDING AVAILABLE

Branches 25-100 members — \$300, 101-299 members — \$400, 300+ members — \$500 to be used toward brochure production costs.

CONCLUDING REPORT

Funding for this grant is contingent on completion of the ARTA standard concluding report template. A concluding report (due within sixty days of the print date) will include a copy of the completed brochure and production cost receipts.

FUTURE APPLICATIONS

Available annually

APPLICATION EVALUATION CRITERIA	Yes	No
Brochure mock-up is included in the application.		
Production cost budget is provided.		
The ARTA-specific portion of the template has been used.		
Intended use of the brochure is outlined.		

Branch Initiative Grant (BIG)

Grant Sponsor: Communications Committee

PURPOSE

The purpose of this grant is to attract new members to ARTA and its branches while enhancing the experience of current members through a variety of new, unique, useful and enjoyable activities of interest and relevance for retired teachers. If a branch has received this grant in the past, the activity applied for should be significantly different from what was previously approved.

CRITERIA GUIDELINES

This grant supports NEW programs, NEW initiatives or PILOT projects. There must be recognition of ARTA support. There must be evidence that the activity is intended to attract new members.

POTENTIAL PARTICIPANTS

Include retired teachers, regular branch members, regular ARTA members, affiliate ARTA members and community members.

FUNDING AVAILABLE

Basic branch grant \$500 + \$5 per branch member to a maximum of \$3,000 annually.

CONCLUDING REPORT

Concluding report must be returned to the Executive Director within sixty days of the event.

FUTURE APPLICATIONS

Dependent upon the completion of a Concluding Report for this project. Only for new programs, new initiatives or pilot projects.

APPLICATION EVALUATION CRITERIA	Yes	No
New service/ program/ initiative or pilot project for the branch		
Designed to attract new or enhance experience of current branch/ARTA members		
Meets budget guidelines		
How ARTA is recognized for the funding assistance?		
Follow-up, future plans and activities		

Branch Project Grant (BPG)

Grant Sponsor: Governance Committee

PURPOSE

A program, event or undertaking (outside of regular branch activities) of benefit to branch members, to increase the visibility of the branch and ARTA within the Community. This grant is distinguished by a unique quality and furthers the objectives of ARTA.

CRITERIA GUIDELINES

Projects must support the mission statement and goals of ARTA. There must be visible recognition of ARTA support.

POTENTIAL PARTICIPANTS

Includes retired teachers and community members.

FUNDING AVAILABLE

Branches are eligible for an advance of up to 25% of the total amount requested. Branches are expected to share in the cost of the project and need to summarize or attached a copy of the most recent financial statement.

CONCLUDING REPORT

Evaluation must be sent to the Governance Committee within 60 days of the event. Cost of speakers, facility or equipment rentals, duplicating project materials etc. are deemed to be eligible expenses. Branch operation expenses, dinner, attending conferences, purchase of office equipment etc. are not deemed to be eligible expenses.

FUTURE APPLICATIONS

May apply annually

APPLICATION EVALUATION CRITERIA	Yes	No
Meets budget guidelines		
Advertising materials included with application		
How ARTA is recognized for the funding assistance?		

Communications Grant (CG)

Grant Sponsor: Communications Committee

PURPOSE

To assist branches to offer programs or workshops that are designed to enhance the communications strand of our Mission Statement.

CRITERIA GUIDELINES

This grant will only cover the travel and accommodation costs of the facilitator/presenter. Branches are responsible for providing the venue and lunch, as they are expected to share in the cost of the program.

POTENTIAL PARTICIPANTS

ARTA members (regular and affiliate), all retired teachers, and community seniors.

FUNDING AVAILABLE

Travel and accommodation costs of the Facilitator Presenter.

CONCLUDING REPORT

Concluding report must be returned to the Executive Director within sixty days of the event.

FUTURE APPLICATIONS

Branches may apply annually for this grant.

APPLICATION EVALUATION CRITERIA	Yes	No
Meets budget guidelines		
Advertising materials included with application		
How ARTA is recognized for the funding assistance?		
Follow-up, future plans and activities		

Wellness Grant (WG)

Grant Sponsor: Wellness Committee

PURPOSE

Projects related to wellness within the branches

CRITERIA GUIDELINES

A list of possible presenters/ facilitators to assist branches in making a choice is available through the Wellness Committee.

POTENTIAL PARTICIPANTS

Includes retired teachers, regular branch members, regular ARTA members, affiliate ARTA members and community members.

FUNDING AVAILABLE

\$1,000 for presenter/facilitator and travel expenses.

CONCLUDING REPORT

Report to Wellness Committee

FUTURE APPLICATIONS

May apply annually

APPLICATION EVALUATION CRITERIA	Yes	No
Meets budget guidelines		
Advertising materials included with application		
How ARTA is recognized for the funding assistance?		

New Branch Grant (NBG)

Grant Sponsor: Board of Directors

PURPOSE

Help to defray the expenses of organizing a new branch

CRITERIA GUIDELINES

On acceptance of a branch application

POTENTIAL PARTICIPANTS

Area retired teachers

FUNDING AVAILABLE

\$250

CONCLUDING REPORTS

Yes

FUTURE APPLICATIONS

One-time grant application

Pension & Financial Wellness Grant (PFWG)

Grant Sponsor: Pension & Financial Wellness Committee

PURPOSE

To assist the branches, by providing funds to facilitate Financial Awareness Workshops in their area.

CRITERIA GUIDELINES

The Pension & Financial Wellness Committee will provide funds to help cover the costs of a facilitator, room rental, travel and other associated costs. A detailed budget must be provided with each application.

POTENTIAL PARTICIPANTS

Includes retired teachers, regular ARTA members, regular branch members, regular ATA members, affiliated ARTA members and community members.

FUNDING AVAILABLE

Up to \$1,000.00

CONCLUDING REPORTS

A detailed financial report indicating how the funds were dispersed must be sent to the executive director. The report should also include a branch evaluation of the workshop and recommendations, if any, about future financial workshops.

FUTURE APPLICATIONS

May apply annually